

**Village of Camillus  
Regular Meeting  
July 21, 2014**

Present: Mayor Patricia J. Butler  
Trustee Ann Eckert  
Trustee Helen Kiggins Walsh  
Trustee Martin Rinaldo  
Trustee Susan Hines

Attorney: Robert J. Allan

10 People in attendance

Mayor Butler opened the meeting at 7:00 p.m. by leading the "Pledge of Allegiance".

Mayor Butler welcomed and thanked everyone for coming.

**Camillus Police Department**

No report.

**Camillus Fire Department**

Deputy Chief James McBride stated it has been a busy month for the fire department between responding to 40 emergency calls and working on updates at the fire station. The bunk rooms have been repainted and have new carpet. There will be 6 bunk in students this year and they will be arriving soon. There has also been a lot of outside work at the rear of the property at the fire station. The over growth of weeds has been removed by members. It is still a work in progress. Deputy Chief McBride stated the fire department will be asking for purchase of new mattresses for all the beds at the firehouse. These are replacement mattresses for the ones that have are believed to be original mattresses. The three quotes for the purchase of nine (9) mattresses are as follows:

|                  |             |
|------------------|-------------|
| Metro Mattress:  | \$ 1,656.00 |
| China Towne:     | \$ 2,511.00 |
| Bright Furniture | \$1,988.00  |

Trustee Eckert asked if he tried Syracuse Mattress for a quote. Deputy Chief McBride stated he received the necessary three quotes. Trustee Walsh suggested using county purchasing for the purchase. The payment of the mattresses will be taken from the fire department budget for interior maintenance. Deputy Chief McBride asked for approval of payment to Metro Mattress in the amount of \$1,656.00 in order to purchase 9 new mattresses with free delivery for the fire station. Mayor Butler asked if the old mattresses will be removed by Metro Mattress. Deputy Chief McBride stated the old mattresses will be disinfected, bagged and stored in case of an emergency need to house personnel/residents overnight. Mayor Butler asked for a motion to approve this purchase.

Upon motion of Trustee Rinaldo, seconded by Trustee Walsh and unanimously approved the Board agreed to purchase 9 new mattresses from Metro Mattress for the Camillus Fire Department in the amount of \$1, 656.00. Chief Groesbeck stated the fire department will have three new members if approved by the Board. Mayor Butler stated that decision will be made at tonight's meeting. Camillus Fire Department President Cheryl Hutchins reported that after the

service award meeting the 2012 and 2013 service award reports will be looked again for errors. Mayor Butler thanked President Hutchins for all her time and effort that is going into these reports. Chiefs McBride and Groesbeck asked if there was any way to determine how many new residents are moving into the Village of Camillus. They would like the numbers for recruitment reasons. The Clerk stated the announcements of home purchases are in the paper and that may be a source. Trustee Eckert asked if the Camillus Fire Department minutes can be emailed to the Board. She has not been receiving the minutes regularly. President Hutchins stated she has been writing the minutes and will get them out to them soon. The Clerk stated she will copy the minutes that she has been given and will distribute them to the Board. Trustee Eckert also asked about the donation that was promised to the Village when DIRT was at the Fairgrounds. The Clerk and Mayor Butler stated that payment was received and was discussed at a prior Board meeting. Mayor Butler and Trustee Rinaldo stated they will research the exact time it was discussed and deposited. Mayor Butler thanked Chiefs Groesbeck and McBride for their reports.

### **Code Enforcement Officer**

Code Enforcer William Reagan reported during the month of June there were 7 building permit applications that were all approved, 6 building inspections, 4 fire inspections, 5 complaint inspections, 53 violation inspections, 8 notices and letters sent, 3 meetings attended, about a dozen miscellaneous actions and \$896.00 collected for building permit fees for the project values of nearly \$54,000.00. Code Enforcer Reagan stated there are several vacant properties in the Village of Camillus that he is addressing. Some of these properties are in need of mowing for a second time. He suggested sending one certified letter that requires maintenance for the lawns for the season. He stated most of the letters sent get returned to the Village and seem to be a waste of money and effort. Attorney Allan states he will look into this. Trustee Eckert suggested adding the cost of the certified letter(s) to the property taxes and Attorney Allan agreed to research that as well. Mayor Butler asked Code Enforcer Reagan about the process of requiring property owners to maintain lawns on vacant properties in the Liverpool and Marcellus as compared to Camillus. She suggested making the process in Camillus closer to the process in Liverpool. Mayor Butler also addressed Mark Taylor, Assistant Code Enforcement Officer who had no report. Mayor Butler reported the pool was removed at 23 Elderkin Avenue. The Clerk asked about the sidewalk and paver removal at 73 Main Street. If they are removed she wanted to know how the Village will be sure they will be replaced properly. Code Enforcer Reagan stated the DPW is supposed to be contacted to be sure the sidewalk and pavers are replace the same as before. Code Enforcer Reagan advise the property owners they have 30 days to replace the sidewalk. The construction at 73 Main Street was caused by a water pipe being damaged before the meter. OCWA advised the owners they are required to make the repair. Code Enforcer Reagan stated he will follow up on the sidewalk replacement. Mayor Butler thanked Code Enforcer Reagan and Mr. Taylor for their reports.

### **APPROVAL OF VOUCHERS**

Mayor Butler asked the Board if they had any questions regarding the vouchers. There were none.

Upon motion of Trustee Walsh and second by Trustee Rinaldo and unanimously approved, the Board approved Abstract 13 for payment as follows:

General Fund

\$12,718.79

### **Approval of the Minutes**

Upon motion of Mayor Butler and seconded by Trustee Hines and unanimously approved, the Board approves the minutes of the Regular Meeting from July 7, 2014.

### **Mayor's Announcements**

Mayor Butler introduced Sue Hines, 9 Rolling Hills Road, as the newly appointed trustee in the position that was vacated by Tim Stapleton. She will fill this position but will have to run in the November 2014 election for a one year term. Mayor Butler reported that Sue Hines brings much energy and knowledge to the table and has been part of multiple committees for the Village and the Board is very fortunate to have her as trustee. Mayor Butler also thanked the other members of the community that were interested in filling this trustee position.

Mayor Butler stated the next scheduled Board Meeting will be August 4, 2014 at 6:00 p.m.

Trustee Walsh asked about the Public Hearing for 24 North Street. Upon motion of Trustee Walsh and second by Trustee Eckert and unanimously approved, the Board agreed to set the date of a Public Hearing regarding a curb cut at 24 North Street for August 18, 2014 at 5:00 p.m.

Mayor Butler reported the Village of Camillus applied for a Green Infrastructure Grant two years ago and was originally told it was not awarded. She is now happy to report the grant has been awarded to the Village of Camillus in the amount of \$168,000. Mayor Butler will meet with Shannon Harty from Barton and Loguidice to discuss the original plan. If there are interested parties that wish to join this meeting they may feel free to attend on Wednesday morning at 9:30 a.m. Mayor Butler stated this award was unexpected and she is very happy to announce it. The Mayor advised the Board has some liberty to adjust the plans from the original plans that were submitted two years ago. The contract is now in the hands of Attorney Allan.

### **Attorney Comments**

Attorney Allan stated at the last Board Meeting he was asked to review two local laws. The first was regarding handicapped parking in the parking space at Feeder Bank Road and Genesee Street. He distributed a proposed local law to the Board and requested to set a date for a Public Hearing. If there is a need for more handicapped parking at other locations they can be added as well. Mayor Butler stated it would be advisable to have more handicapped spots near the current businesses of Nick's Pizzeria and Deep Stop Scuba and in front of the Cutlery. Fire Chief Groesbeck suggested having curb cuts at those spots for an easier transition for wheelchairs. The Board agreed and thanked him for the suggestion. Attorney Allan suggested a handicapped spot can be placed in front of Solvay Bank as well. Chief McBride also reminded the Board of the bus stop at Solvay Bank while considering the handicapped spot.

Upon motion of Trustee Rinaldo and second by Trustee Walsh and unanimously approved, the Board set a date for a Public Hearing on August 4, 2014 at 6:00 p.m. regarding the placement of handicapped parking at the intersection of Feeder Bank Road and Genesee Street.

Attorney Allan stated he was asked by the Board to create local law regarding prohibiting parking of unlicensed and/or unregistered vehicles in municipal parking lots. He is still researching this and will create it soon with the help of Code Enforcement Officer Bill Reagan. Code Enforcer Reagan suggested the Board should have the ability to tow unlicensed/unregistered vehicles from municipal lots.

Attorney Allan commented the feather flags that are advertising for Village of Camillus businesses in the right-of-way on Main Street (Genesee Street) are troubling in his opinion. He advises the Board can regulate and/or outlaw these flags. Attorney Allan stated permission is never given to allow signs in any right-of-way and advised the Board to consider regulation. Many comments were made regarding multiple signs at the gas station. Mayor Butler stated she will review sign laws and the original conditions for the Sunoco gas station. Code Enforcer Reagan advised temporary signs cannot block any sidewalk and cannot cause any hazard. Mayor Butler suggested the Clerk locate local sign law in the code book for the trustees to review. Code Enforcer Reagan advised the exact time temporary signs may be up needs to be very specific. He also stated he can recommend local laws from other municipalities as a reference.

Attorney Allan reported there are two applications for curb cuts on North Street at 24 and 28 North Street. The Board replied he is not in attendance. Mr. Zappala has applied for two curb cuts permits on both sides of the 3 family house for the proposed two driveways at his property at 28 North Street. Attorney Allan stated he considers the two proposed driveways parking stalls. The special permit was referred to the county to keep the process moving. There was question as to whether an area variance was needed. Therefore the Zoning Board was asked to meet in order to advise the Board. The Zoning Board did meet today at 5:00 p.m. prior to the Board Meeting. Attorney Allan stated it is clear the Zoning Board's view is that an area variance is necessary for the two parking stalls that will be placed in the front yard at 28 North Street. The next question that arises is if the remaining parking spots are defined as driveways or parking stalls. Attorney Allan reminded the Board that per local law, no parking stall shall be located closer than 5 feet of any property side line except in a driveway. Mr. Zappala has proposed construction of six parking stalls. Without a variance he cannot construct the two parking stalls in the front yard. The Zoning Board agreed that if Mr. Zappala were to remove the numbering that makes the driveway two parking stalls then it can be defined as a driveway. Attorney Allan Mentioned that Mr. Zappala has an existing parking stall on the left hand side of the property that encroaches substantially on the neighbor's property on the North side. This parking stall is believed to be grandfathered in unless there is some proof that the homeowner had no application. Attorney Allan advised that Mr. Zappala may have *some* room for a driveway on the right hand side of the property. Attorney Allan then asked the Board for their opinions. The Board can wait for the application to come back from the Onondaga County with their referral and the Board can then schedule a Public Hearing regarding this application, but the Board will not be permitted to grant permission for what the homeowner plans due to the fact that Mr. Zappala does not have an area variance. Trustee Eckert suggested calling the homeowner to advise him that an area variance is required. Attorney Allan stated he would be happy to meet with Mr. Zappala to discuss the plans and what is necessary. Mayor Butler asked if the plans on the South side of the property will cause drainage issues at the home next door. Attorney Allan stated the Board does need to consider that issue. Attorney Allan suggested the Public Hearing be scheduled for the next Board meeting on August 18, 2014 to allow Mr. Zappala to attend the meeting.

Upon motion of Trustee Eckert and second by Trustee Walsh and unanimously approved, the Board set a date for a Public Hearing on August 18, 2014 at 6:00 p.m. Code Enforcer Reagan asked the Board if it is necessary for Mr. Zappala to place funds in an escrow account to pay for what is planned. Attorney Allan reminded that the current application is only for a curb cut and suggested that issue should be brought up at the scheduled Public Hearing.

### **Old Business**

Mayor Butler announced the bids regarding the improvements to North Street were received as follows:

|                               |              |
|-------------------------------|--------------|
| Central Paving Co., Inc.      | \$116,500.00 |
| Salt Springs Paving Co., Inc. | \$154,375.00 |

The recommendation of Engineer Bill Morse is to award the bid to Central Paving Co., Inc. It is also the recommendation of the Board to award the contract Central Paving as well and is contingent upon approval of Onondaga County Community Development. Mayor Butler provided an itemized list and costs and wishes to move ahead with the project. Mayor Butler asked for a motion to award a contractor with the North Street contract.

Upon motion of Trustee Eckert and second by Trustee Walsh and unanimously approved, the Board approved the North Street Improvements contract to Central Paving, Co., Inc. at the bid cost of \$116,500.00. Mr. Morse will be updated of this decision and he will make an appointment with Onondaga County Community Development.

### **New Business**

Mayor Butler stated no report.

### **Trustee Reports**

Trustee Eckert asked about the code books. The Clerk replied the information has been sent in and she will call to see where they are in terms of completion.

Trustee Eckert asked if the reimbursement was received regarding the removal of the tree on Main Street. The Clerk stated it was received immediately and before the bill was even received.

Trustee Eckert also reported that she has met with Gary Martin and believes Onondaga County will look at the pipe behind Kelly Grace's house on Mac Laughlin Street to clean out the drainage that starts at West Genesee Street down to Milton Avenue. She hopes they can determine what is indeed blocking this drainage pipe. Mayor Butler stated she will also follow up with Gary.

Trustee Walsh stated she had no report.

Trustee Rinaldo reported a sign with a reflector has been placed on the corner of Leroy and First Streets to avoid vehicles from cutting the corner too close. He also suggested placing a "no trucks" sign up. Mayor Butler asked Attorney Allan if it is permitted to place the sign at Leroy and Main Streets in order to guide trucks the entire length of First Street. Attorney Allan stated he prefers local law to be in place but it is not required. The Board may regulate traffic by resolution. Chief Groesbeck advised using alternative route signs because of the fact that local deliveries are permitted despite a "no trucks permitted" sign being in place. Mayor Butler she will place some calls to simply advise the truck driver to use an alternative route. Trustee Rinaldo reported there are potholes and ruts just above Button Avenue. Mayor Butler stated she will advise Gary Martin to contact the state regarding that issue. Mayor Butler also advised the corner at Route 5 and Elm has issues and this will be forwarded to Gary as well.

Trustee Hines stated she had no report.

## **Public Comments**

Chief Groesbeck reminded the Board that the landscaping that was planned at the new Sunoco gas station is not in place. Also, the fuel trucks that were only to supply the gas station between the hours of 3:00 and 6:00 a.m. Chief Groesbeck stated he is pro-business when it comes to the Village, but would like to address these issues. The Board members agreed the gas trucks have indeed arrived during daytime hours. Mayor Butler agreed the statement that landscaping was to be put in place is correct. Mayor Butler stated she will follow up on the gas delivery trucks and their windows for refilling.

Chief Groesbeck asked if there is a contract deadline or timeline regarding the North Street improvements. Attorney Allan replied he is sure there is a performance bond in place that will establish a timeline.

Chief Groesbeck also asked what the next streets are due to be improved. Mayor Butler replied First Street and Button are the next streets that are on the Five Year Plan. Chief Groesbeck advised there are drainage issues at both intersections of Union Street. New York State has been contacted regarding the issues at Union and Genesee Street by a neighbor that has resulting basement flooding at his home. They plan to add a curb at the intersection of Union and Genesee Streets to avoid destructive run-off. Chief Groesbeck advised that the hill at that corner is state property. He believes the Board should be proactive and contact New York State to maintain that hill because the erosion from the hill has taken areas from Union Street. He believes if New York State were to remove some of the erosion from that hill it may in turn save on costs when Union is due to be repaired. Trustee Walsh asked why the Village employees are mowing state land. Mayor Butler replied that if the Village employees do not mow it, the grass will not be maintained. Mayor Butler asked Chief Groesbeck to contact his neighbor in order to be apprised of whom was contacted regarding the destructive run-off.

Ms. Belle Brown, 23 South Street, asked the Board if a new member that has been accepted by the fire department but not yet by the Board has insurance in case of injury. Attorney Allen replied that fire department members do not have insurance coverage provided until their membership is approved by the Board. Chief Groesbeck stated if there are any issues regarding the fire department he is willing to discuss them if he is contacted.

Mr. Richard Waterman, 44 Elm Street, reported he believes the intersection at Genesee Street and Newport Road needs to be repaired. Mayor Butler stated Onondaga County has scheduled this repair and she believes it will happen after Labor Day. A new traffic light is also planned at the same intersection.

Ms. Betty Van Gelder, 10 Green Street, reported that some properties on Leroy Street have become deplorable. Mayor Butler acknowledged the state of some homes just past the Black Lantern apartments. Code Enforcer Reagan stated he has also viewed the conditions. He stated if codes are violated then action can be taken.

Chief Groesbeck suggested that the Board should send the meeting minutes to Village businesses. The Board advised the minutes are always available on the website for anyone to view.

Chief McBride advised the Board that the fire department has been contacted by a large Cub Scout troop to use the banquet hall for meetings. Chief McBride reminded the banquet hall is

currently is due for repairs and/or updates and therefore is not being rented to the public. He is concerned that since it is a large group there may be safety issues since repair is needed to many parts of the building. Mayor Butler suggested Chief McBride contact the group to let them know the hall is not being rented at this time. Trustee Eckert suggested the group ask to use the senior center.

Upon motion of Trustee Hines and seconded by Trustee Rinaldo and unanimously approved the meeting moved into Executive Session at 7:40 p.m.

Upon motion of Trustee Eckert and second by Trustee Hines and unanimously approved the meeting moved out of Executive Session at 8:30 p.m.

Upon motion of Trustee Walsh and second by Trustee Eckert and unanimously approved, the Board approved the membership application of Kathryn Anderson as an inactive member of the Camillus Fire Department.

Upon motion of Trustee Rinaldo and second by Trustee Hines and unanimously approved, the Board approved the membership application of Blair Everson as an active member of the Camillus Fire Department.

Upon motion of Trustee Walsh and second by Trustee Hines and unanimously approved, the Board approved the membership application of Gary Poppe, Jr. as an active member of the Camillus Fire Department.

The meeting adjourned at 8:35 p.m.

By Tina Groesbeck  
Sharon Norcross  
Village Clerk/Treasurer